



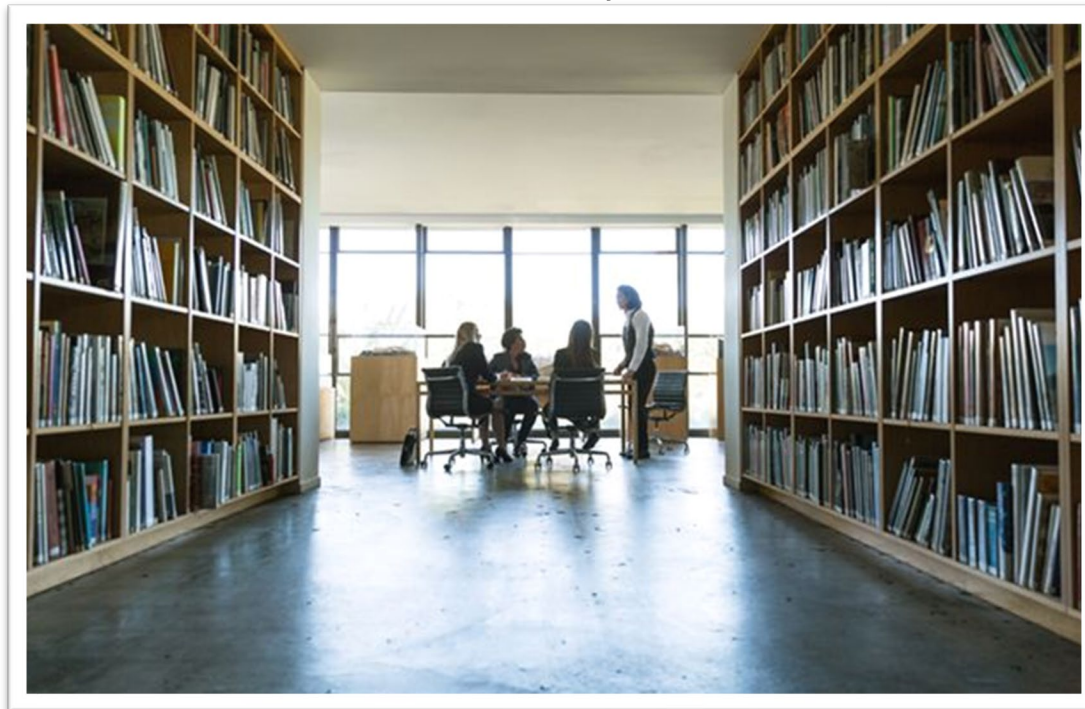
NOVA SCOTIA
BARRISTERS' SOCIETY

Articling in Nova Scotia

Jonathan Saumier

Legal Services Support Counsel, Education & Credentials

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NSBS and CPLED



Nova Scotia Barristers' Society (NSBS)

Regulator of the Nova Scotia legal profession

Accredits and oversees 12 months of articling

Delivers mandatory Cultural Competence Workshop



Canadian Centre for Professional Legal Education (CPLED)

Develops, delivers, and administers the Practice Readiness Education Program (PREP)/Accelerated PREP course



Articling Term

The Nova Scotia articling term is 12 months.





Principal required to article

Students require a principal or supervising lawyer to apply to article.

A principal may be:

- A practicing lawyer in Nova Scotia,
- A law firm where one lawyer in the firm is named as supervising lawyer.
- Supervising Lawyer will oversee the training of one or more clerks in conjunction with other participating lawyers in the firm or organization.





Articling Application – Now online!

Application - Applicant's Questionnaire,
Part 1

- explanation/documentation for affirmative responses
- to be reviewed by principal

Application – Applicant's Questionnaire,
Part 2

*not disclosed to principal

Criminal Record Check (applicant not
required to submit – NSBS will run
application through mybackcheck.com)

Photo ID (notarized, colour copy,
government-issued)

Supporting documents can be uploaded
to the online application or emailed to
licensing@nsbs.org



Articling Application...continued



Confirmation of law degree

Dal/UNB - grad lists
Other law schools –
letter required
NCA – Certificate of
Qualification



Official transcript

Must confirm conferral
of law degree
Any additional law
schools attended other
than as exchange
student



Application fee



Work permit/authorization (if applicable)



Proof of English language proficiency (if required)



Important dates

- ✓ Registration with CPLED for PREP or Accelerated PREP – See CPLED website for dates and details
- ✓ Articling applications should be submitted to the NSBS by April 1 to ensure a June 1st start date.





Documents submitted by your Principal



Articling plan, Articling agreement, Education Plan



Must be approved by Nova Scotia Barristers' Society



Education plan is based on competency framework and describes how you will be taught, supervised and provided with feedback in the various lawyering and practice management skills as well as professional responsibility



Options for Articled Clerks

Part-time articles

Up to six months' credit
for articles completed in
another province (if
completed within three
years)

Assignment of Articles

Leave of absence from
articles

Extension of articles

Shared articles

Work outside articles
not permitted without
permission of the Nova
Scotia Barristers'
Society

Contact
licensing@nsbs.org to
discuss.



Reporting Requirements



Your principal will submit a Mid-term Report (approximately half-way through articling year) and Final Report describing the experience received in the various skills during your articles.

You will participate in the preparation of the reports.



Resources for Articled Clerks

Available on our website on “About Articling” page:

- [Articling Handbook](#)
- [Principal's Manual](#)
- [Bar Review Materials](#)
- [Competency Framework](#)
- [Guide for New Lawyers](#)
- Information to assist with [finding an articling position](#)
- Etc.

All Requirements to be completed

You will be eligible for admission to the Nova Scotia Bar once you:

- Successfully complete your articles and all documentation has been submitted
- Successfully complete PREP or Accelerated PREP, and
- Attend the Cultural Competency Workshop (typically offered in Spring and fall).





Admission to the Nova Scotia Bar

We will contact you when it is time to submit admission documentation:

- Final Report
- Certificate of Principal
- Statement of Good Character
- Oath/Affirmation, Biography, Order
- Fees

Calls typically take place in January, April, June, and November.



Questions?



If you have any questions,
please contact us:

licensing@nsbs.org

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