



NOVA SCOTIA BARRISTERS' SOCIETY
PROFESSIONAL RESPONSIBILITY

COMPLAINT FORM

Instructions

- Please print clearly and answer as much of this form as you can.
- Be factual. Give a description of what has taken place. Include relevant details as to time, place, etc. If you like, use point form.
- Also provide copies of any relevant materials that support your complaint.

Send the form to:

Director of Professional Responsibility
Cogswell Tower
800–2000 Barrington Street
Halifax, NS B3J 3K1

1. Information about you

a. Your name:

Address (*include postal code*):

Telephone: ()

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()

Home

Work

Cell

Email address:

b. May we contact you at work?

Yes

No

c. Have you previously contacted the Society to discuss this complaint?

Yes

No

If yes, when?

If yes, what was the outcome?



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2. Information about the lawyer you are complaining about

If you are complaining about more than one lawyer, a separate complaint form must be submitted for each lawyer.

By filing a complaint against your lawyer, you are waiving your lawyer's duty to keep information about you confidential from the society. You also consent to our contacting your lawyer, if necessary, for information in relation to this complaint.

a. Lawyer's full name:

Lawyer's firm name:

b. (i) Is or was the lawyer representing you? Yes No

(ii) If yes, when did you hire the lawyer?

(iii) If the lawyer no longer represents you, when and why did this relationship end?

c. If the lawyer did/does not represent you:

(i) Who did/does the lawyer represent?

(ii) What is your relationship to that person and how are you involved?

(iii) Do you have your own lawyer? Yes No

(iv) If yes, who is your lawyer?

If you are complaining about someone else's lawyer, please be advised that this complaint may be discussed with your lawyer before proceeding. The Society urges you to discuss this complaint with your own lawyer before you submit it.

3. Information about your complaint

a. Are you complaining about the amount of your lawyer's fees? Yes* No

** If yes, please note that the review of lawyers' bills, also known as taxation, is within the jurisdiction of the Nova Scotia Small Claims Court. Please contact the Small Claims Court in your area.*

b. What was the lawyer requested to do?

c. Is the matter complete? Yes No



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d. What general area(s) of law is/are involved? (*Check more than one, if appropriate.*)

Administrative (*eg. Human Rights or Workers' Compensation Tribunals*)

Corporate/Commercial

Family Law/Divorce

Criminal Law

Personal Injury/Civil Litigation

Debtor/Creditor

Real Estate

Employment

Wills and Estates

Other (please specify)

e. Have you tried to discuss this complaint with the lawyer?

Yes

No

f. What efforts have you made to resolve your concerns?

g. If your complaint involves a matter before the Courts, please provide, if possible, the following information:

(i) The name of the court (ie. Small Claims, Family, Supreme Court):

(ii) The court file number:

(iii) The date(s) of the previous, current or upcoming hearings/trials:

h. If you are complaining about an estate:

(i) Whose estate is it?

Yes

No

(ii) Are you the executor/administrator?

Yes

No

(iii) Are you a beneficiary?

Yes

No



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Details of Complaint (please print)

i. On this and/or additional sheets of paper, please describe your specific complaint(s) about the lawyer's conduct, and provide sufficient information and evidence to fully explain the nature of your concerns.

j. What do you hope to accomplish by submitting this complaint? (*eg. apology from lawyer, assistance with resolution, etc.*)

k. What evidence/documents are you attaching to support your complaint? Please list:

Please note that the Barristers' Society may decide that it is appropriate to try and resolve this matter informally based on the information provided. (*eg. through mediation, request for law firm action, etc.*) You should also be aware that a copy of this form (and any attachments) will usually be sent to the lawyer about whom you are complaining.

Date: _____

Signature: _____