



NOVA SCOTIA BARRISTERS' SOCIETY

SAMPLE CPD PLAN QUESTIONNAIRE TEMPLATE

1. What is your current role(s)? What future role(s) might you have? (Consider all of your roles, not just the areas of law in which you practise. For example: training, office management, human resources and finances.)

2. Have there been or are there likely to be any updates in the area(s) of law in which you practice?

3. Do you wish to expand your practice to new areas of law? If so, what area(s)?

4. Are there meetings/conferences you attend on an annual basis? What are they? (e.g., RELANS Real Estate Conference, NSBS Annual Meeting, LIANS RPM Conference)

5. Do you need to update any of the following?

- Financial management
- Computer/IT skills
- Personnel management
- Time management

6. Are there legal skills you need to hone? Which skills are they? (e.g., negotiation, presentation skills, communication skills)

7. Do you need an update on client care skills? If so, what skills? (e.g., how to deal with and avoid complaints)

8. Given your role, do you require any updates related to ethics? If so, in what area(s)? (e.g., professional ethics and standards, practice management, regulatory updates)

9. Do you need a risk management update? If so, in what area(s)? (e.g., fraud prevention and detection, information security)

10. Do you need to improve your commercial awareness? If so, what specifically do you want to improve? (e.g., business development and marketing)

11. How to you like to learn?

- Webinar
- In-person course
- Conference
- Online learning