



NOVA SCOTIA BARRISTERS' SOCIETY  
EDUCATION & CREDENTIALS

**APPLICATION FORM**

**TEMPORARY PRACTICE BY A MEMBER OF A FOREIGN OR QUEBEC BAR,  
WHO REQUIRES A PERMIT**

[Pursuant to Regulation 6.6]

*Review Regulations 6.6 prior to completing this application.*

This application must be completed **legibly**. All questions must be answered fully and precisely and the answers must be sworn/affirmed before a Notary Public or Commissioner of Oaths (if sworn/affirmed in Nova Scotia). Omissions or inaccuracies may be grounds for rejection. If the space provided for any answer is insufficient, the applicant may attach a rider to this form, provided it is duly signed.

To apply for temporary practice permit (jurisdictions participating in the National Mobility Agreement), you will need to submit the following:

- Your application for temporary practice by a member of a foreign or Quebec Bar, who requires a permit
- A notarized copy of a government-issued photo ID
  - **INSTRUCTIONS FOR NOTARY** - Write the following statement on the photocopy – “I have reviewed the original document and can state that this photocopy is a true copy of the original (INSERT NAME OF DOCUMENT ex. Driver’s Licence/Passport) of (INSERT APPLICANT’S NAME)”  
– Be sure to sign, stamp and date the photocopy.
- A current Certificate of Standing from each jurisdiction in which you are, or have ever been, licenced to practice law. (Do not include with your application; each law society must send the Certificate directly to the Society)
- If applicable, a current Certificate of Standing from each governing body for each professional organization, excluding law societies, of which you are, or have ever been a member (Do not include with your application; certificate(s) must be sent to the Nova Scotia Barristers’ Society directly by the governing body.)
- Relevant documentation with full particulars for any affirmative responses in Parts C and D
- The application fee of \$1150.00 tax included\*
- Notarized copy of proof of insurance policy providing coverage for errors and omissions (Do not include with your application; proof of coverage must be sent to the Nova Scotia Barristers’ Society directly by the insurer)
- Notarized copy of defalcation coverage (Do not include with your application; proof of coverage must be sent to the Nova Scotia Barristers’ Society directly by the insurer)
- If applicable, a certified copy of the court order changing your name

**\*Payment of fees may be made by credit card by telephone or in person at the Society offices, by cheque made out to the Nova Scotia Barristers’ Society or by debit at the Society offices.**

**Please review your application to ensure it is complete. Incomplete applications will not be processed. A complete application must be received at least six weeks prior to your anticipated start date. Your application may also be delayed if your application requires additional follow up or consideration by the Credentials Committee.**

You are strongly advised to contact the Administrator, Education & Credentials, well in advance of your anticipated appearance date.

**PART A – IDENTIFICATION**

1. Full Name: \_\_\_\_\_  
Preferred prefix (Mr./Ms./None)  
*Attach a notarized copy of your passport, driver's licence or other government-issued photo identification.*

2. Present Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

3. State any changes of name, formal or informal, or other surnames or given names you have used, and when:

\_\_\_\_\_  
\_\_\_\_\_

**PART B – REASONS FOR APPEARANCE IN NOVA SCOTIA**

4. I wish to act

(a) as counsel in the following court case: Court No. \_\_\_\_\_,

Representing: \_\_\_\_\_

OR

(b) as visiting lawyer in the following non-court matter: \_\_\_\_\_,

Representing: \_\_\_\_\_

**PART C – PROFESSIONAL STANDING**

5. I am a member of the following law societies: \_\_\_\_\_

*Please have current Certificates of Standing sent directly to us from each law society or other body governing the legal profession in any jurisdiction of which you are, or have ever been, a member.*

6. I carry professional liability insurance coverage, which:

(a) will extend to my legal services rendered in Nova Scotia; and

(b) is reasonably comparable in coverage and amount to that provided by the  
Lawyers' Insurance Association of Nova Scotia

Yes  No

*Please have your insurance provider send a copy of your Certificate of Insurance directly to the Nova Scotia Barristers' Society, if your insurance information is not included on your Law Society's Certificate of Standing.*

7. The Law Society of \_\_\_\_\_, of which I am a member, has a defalcation compensation program that will extend to my legal services rendered in Nova Scotia.

*Please have your insurance provider send a copy of your Certificate of Insurance directly to the Nova Scotia Barristers' Society, if your insurance information is not included on your Law Society's Certificate of Standing.*

8. The law firm in Nova Scotia, if any, with which I will be associated in the court case or non-court matter is \_\_\_\_\_.

9. Have you ever been refused admission to, been disciplined by or been disbarred or struck from membership in a law society or other professional organization or governing body? Yes  No

10. Have you ever resigned or applied to resign from a law society or other governing body for any reason? Yes  No

11. Are you currently the subject of a professional responsibility or disciplinary complaint in any jurisdiction? Yes  No

12. Are you aware of any complaint or charge pending against you in your professional capacity, which has not yet come to the attention of another law society or governing body? Yes  No

13. Are you subject to conditions or restrictions on your practice or membership in the governing body in any jurisdiction imposed as a result of or in connection with proceedings related to discipline? Yes  No

*If answer is yes to any of questions 9 to 13, provide relevant documents, including reports from your law society, and other applicable professional organization or governing body, if any, with full particulars.*

<b>PART D – GOOD CHARACTER</b>
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14. Do you presently have a record for having been found guilty of a criminal offence? Yes  No

15. Are there any outstanding charges against you pertaining to a criminal offence? Yes  No

16. Have you ever been successfully sued in a civil action relating to fraud? Yes  No

17. Have you been denied or had revoked any licence or permit, the procurement of which required proof of good character? Yes  No

18. Have you made an assignment in bankruptcy or petitioned into bankruptcy, or filed a proposal to creditors? Yes  No

19. Are there any outstanding civil judgments against you or any actions outstanding against you that may result in a civil judgment? Yes  No

20. Have you at any time not obeyed any order of any court requiring you to do or abstain from doing any act? Yes  No

21. Is there, to your knowledge or belief, any event, circumstance, condition or matter not disclosed in your replies to the preceding questions that touches or may concern your conduct, character and reputation, and that you know is or believe might be thought to be an impediment to your admission or warrant full inquiry by the Nova Scotia Barristers' Society? Yes  No

*If the answer is yes to any question in Part D, attach relevant documents, including any court orders, with full particulars.*

## AUTHORIZATION

I authorize the Nova Scotia Barristers' Society to make enquiries of any government, official or body, including police or academic authorities, with regard to any of the statements in this application or in any document furnished in connection with this application. On request by the Executive Director, I will furnish additional specific authorizations or releases that are required for the purpose of enabling the Society to obtain information.

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Signature

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Date

## UNDERTAKINGS

I undertake to the Nova Scotia Barristers' Society that:

- (a) I will submit to the jurisdiction of the Nova Scotia Barristers' Society and will comply with the *Legal Profession Act*, the Regulations made pursuant to the Act, and all ethical guidelines and rules governing lawyers in the Province of Nova Scotia, including the *Code of Professional Conduct*;
- (b) I will record and verify the number of days in which I carry on the practice of law in Nova Scotia;
- (c) I will provide evidence of compliance with the Regulations, as required;
- (d) I will not maintain a trust account in Nova Scotia and will not accept, hold, transfer, or in any other manner deal with money or property that would, if accepted, held, transferred or dealt with by a member, constitute trust money or property, except in compliance with subregulations 6.2.8;
- (e) I will not hold myself out to the public in Nova Scotia as being willing or qualified to practise law in Nova Scotia;
- (f) If charged with an offence under a federal statute, I will, as soon as practicable, give written notice to the Executive Director of the particulars of the charge, and the disposition of the charge and any agreement arising out of the charge; and
- (g) I will notify the Executive Director and cease practice immediately if:
  - (i) I am not entitled to practise law in my home jurisdiction;
  - (ii) I fail to maintain liability insurance as is required; and
  - (iii) I am suspended or disbarred in any jurisdiction.

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Signature

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Date

**DECLARATION**

I, \_\_\_\_\_, solemnly declare that I am competent to practise law which is specific to the jurisdiction in which I intend to practise while in the province.

I further solemnly declare that all statements made by me in this form, and in the documents furnished in connection with it, are correct.

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath or solemn affirmation.

Declared before me at \_\_\_\_\_ )  
in the County of \_\_\_\_\_, )  
Province of \_\_\_\_\_, )  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ )  
\_\_\_\_\_)  
\_\_\_\_\_)  
Notary Public in and for the Province of )  
\_\_\_\_\_, or a Commissioner )  
of the Supreme Court of Nova Scotia. )

\_\_\_\_\_  
Signature of Applicant

*Note: If the declaration is made outside Nova Scotia, it must be made before a Notary Public.*