

LAW CORPORATION PROCEDURES

Sections 20 through 23 of the *Legal Profession Act* and <u>Part 7 of the Society's Regulations</u> govern law corporations in Nova Scotia.

Pursuant to Regulation 7.5, a corporation applying for a permit to carry on the practice of law must provide to the Society:

- 1. An Application for a Law Corporation Permit;
- 2. A true copy of the corporation's certificate of incorporation, or, if the certificate is not yet available, confirmation that all documents and fees necessary for incorporation have been filed with the Registry of Joint Stock Companies together with an original solicitor's declaration that all the requirements of the *Companies Act* in respect to registration of the corporation and of matters precedent and incidental thereto have been complied with and confirmation that a true copy of the corporation's certificate of incorporation will be provided forthwith upon receipt by the applicant;
- 3. If the corporation intends to carry on the practice of profession of a barrister under a business or partnership name, a true copy of the certificate of registration of the business or partnership name, or, if the certificate is not yet available, confirmation that all documents and fees necessary for the registration of the business or partnership name have been filed with the Registry of Joint Stock Companies, and confirmation that a true copy of the certificate of registration of the business or partnership name will be provided forthwith upon receipt by the applicant;
- 4. A true copy of the corporation's memorandum of association; and
- 5. The fee for processing the permit application (see Law Corporation Fees in 'Schedule A' for current applicable fees).

Your application will be date-stamped upon arrival at the Society offices. If the application is in order, the date of receipt is the date the permit is effective, not the date the application is processed. The Society will process the application as soon as possible and send the Law Corporation Permit by email.

A permit is valid until January 31 of the year following its date of issue. A law corporation can apply to renew its permit annually, pursuant to <u>subregulation 7.4.7</u>.

Please contact the Society's Director, Education & Credentials, if you have any questions.