



NOVA SCOTIA
BARRISTERS' SOCIETY

LLP Procedures:

For the Applicant

1. Applicant partnership completes the relevant application and forwards it, along with a true copy of the application that will be going to the Registry of Joint Stocks and the appropriate fee (currently \$50.00 per partner *April 2009*) to the Executive Director.
2. The Executive Director reviews the application and verifies that each individual partner is eligible to practise law in Nova Scotia. In the case of an extra-provincial LLP, that each partner resident in Nova Scotia, is eligible to practise law in Nova Scotia.
3. Upon completion of the review, the Executive Director issues a certificate, certifying that the applicant partnership meets the requirements to become an LLP.
4. The original certificate is forwarded to the applicant partnership, which includes it with its application to the Registry of Joint Stocks.
5. The applicant partnership provides the Executive Director with proof of registration as an LLP as provided by the Registry of Joint Stocks.
6. The LLP provides the Executive Director with confirmation that current clients have been advised of the partnership's change in liability.