



NOVA SCOTIA BARRISTERS' SOCIETY

## **POLICY ON PART-TIME ARTICLES**

The Nova Scotia Barristers' Society recognizes that circumstances can exist in the life of a potential articulated clerk that make full-time articles unworkable. The following policy is meant to provide guidance when considering an application to article part-time.

1. Pursuant to Regulation 3.4.2(a), an applicant for enrolment as an articulated clerk may, with the written consent of the principal and the approval of the Executive Director, complete a portion of, or all of the applicant's articles, on a part-time basis.
2. To be approved, the applicant must submit to the Executive Director an Articling Plan and an Education Plan that, in addition to meeting the prescribed requirements for Articling and Education Plans, must include the following:
  - (a) the principal's written approval of the part-time arrangements;
  - (b) the hours per day or week to be worked by the applicant;
  - (c) the length of the proposed articling period; and
  - (d) an indication of whether or not the applicant will be employed in any other capacity, and if so, a description of the position and the nature of the work.
3. Upon receipt of an application in the form referred to in paragraph 2, the Executive Director may
  - (a) approve the application;
  - (b) approve the application, subject to any conditions, additional requirements or restrictions the Executive Director considers appropriate; or
  - (c) deny the application, with written reasons provided.
4. In order for a part-time Articling Plan to be approved, the articles must
  - (a) be equivalent in terms of quality of experience and quantity of time to articles completed on a full-time basis;
  - (b) be completed within three years of the date of the clerk's enrolment as a clerk, pursuant to Regulation 3.4.2(a); and
  - (c) adhere to all other applicable regulations and policies with respect to articles.
5. For the purposes of this policy, full-time articles are based on a 40-hour work week. For a part-time Articling Plan to be considered, the majority of the clerk's work week must be devoted to articling. Additionally, unless credit has been given under subregulation 3.4.2(c)<sup>1</sup>, the Articling Agreement will necessarily be longer than 12 months to enable the clerk to obtain the equivalent quality of experience and equivalent quantity of time to articles completed on a full-time basis.

*Approved by the Credentials Committee – December 14, 2007*

*Revised by the Credentials Committee – December 10, 2009*

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<sup>1</sup> Pertains to transferring credit for articles in another jurisdiction.