



NOVA SCOTIA BARRISTERS' SOCIETY
EDUCATION & CREDENTIALS

APPLICATION TO CHANGE CATEGORY OF MEMBERSHIP TO PRACTISING LAWYER

[Regulation 5.6]

This application must be completed **legibly**. All questions must be answered fully and precisely and the answers to Part 1 must be sworn/affirmed before a Notary Public or Commissioner of Oaths (if sworn/affirmed in Nova Scotia). Omissions or inaccuracies may be grounds for rejection. If the space provided for any answer is insufficient, the applicant may attach a rider to this form, provided it is duly signed.

To apply for Change of Category to Practising Member, you will need to submit the following:

- Your Application to Change Category of Membership to Practising Lawyer
- Relevant documentation with full particulars for any affirmative responses in Parts C and D
- A current Certificate of Standing from each jurisdiction in which you are or have been licensed to practise law (Do not include with your application; each law society must send the certificate directly to the Nova Scotia Barristers' Society)
- If applicable, a current Certificate of Standing from each governing body for each professional organization, excluding law societies, of which you are, or have ever been a member (Do not include with your application; certificate(s) must be sent to the Nova Scotia Barristers' Society directly by the governing body.)
- Pay the application fee of \$316.25, including tax (\$1150.00, including tax if the applicant has not held practising status for 3 years or more and is not a practicing member in any other Canadian jurisdiction)*

***Payment of fees may be made by via online banking using your member number as your account number (minus the dash), credit card by telephone or at the Society's office, by cheque made out to the Nova Scotia Barristers' Society or by debit at the Society's office.**

PLEASE NOTE: Review Regulation 5.6 prior to completing this application.

Please review your application to ensure it is complete. Incomplete applications will not be processed. We strive to process complete applications with no public interest issues within two weeks. However, it can take up to six weeks to complete the process. Timelines may be extended during periods of high application volume, particularly from April 1 to July 15. See [Policy on Timelines](#).

PART A - IDENTIFICATION

1. Full Name: _____

2. Present Address: _____

Postal Code: _____ Telephone: _____

Fax: _____ Email: _____

3. State any changes of name, formal or informal, or other surnames or given names you have used, and when:

PART B - MEMBERSHIP INFORMATION

4. Current category: Non-practising Retired Life Member

5. Date of admission to the Nova Scotia Barristers' Society: _____

PART C - PROFESSIONAL HISTORY

6. Last date on which you were engaged in the practice of law in Nova Scotia:

7. Describe what you have been doing since you were last engaged in the practice of law in Nova Scotia.
Attach a separate sheet if the space provided is insufficient.

8. Are you now or have you ever been a member of another law society? Yes No

If yes, list chronologically all law societies of which you are currently or were previously a member noting current status and dates of admission.

Please have current Certificates of Standing sent directly to the Nova Scotia Barristers' Society from each law society or other body governing the legal profession in any jurisdiction of which you are, or have ever been, a member.

9. Are you now or have you ever been a member of another governing professional body? Yes No

If yes, list chronologically all governing professional bodies, excluding law societies, of which you are currently or were previously a member, noting current status and dates of admission.

Please have current Certificates of Standing sent directly to the Nova Scotia Barristers' Society from each governing body in any jurisdiction of which you are, or have ever been, a member.

10. In the space provided below, state fully the nature and extent of your practice and/or law-related experience, including dates (month and year). *Please attach your curriculum vitae/resume.*

11. If you have not held practicing status in the last 3 years, please advise what continuing professional development you have undertaken since you last held practicing status.

12. Have you ever been refused admission to, been disciplined by or been disbarred or struck from membership in a law society or other professional organization or governing body? Yes No
13. Have you ever resigned or applied to resign from a law society or other governing body for any reason? Yes No
14. Are you currently the subject of a professional conduct or disciplinary complaint in any jurisdiction? Yes No
15. Are you aware of any complaint or charge pending against you in your professional capacity, which has not yet come to the attention of another law society or governing body? Yes No

If answer is yes to any of questions 12 to 15, provide relevant documents, including reports from your law society, and other applicable professional organization or governing body, if any, with full particulars.

PART D - GOOD CHARACTER

16. Do you presently have a record for having been found guilty of a criminal offence? Yes No
17. Are there any outstanding charges against you pertaining to a criminal offence? Yes No
18. Have you ever been successfully sued in a civil action relating to fraud? Yes No
19. Have you been denied or had revoked any license or permit, the procurement of which required proof of good character? Yes No
20. Have you made an assignment in bankruptcy or petitioned into bankruptcy, or filed a proposal to creditors? Yes No
21. Are there any outstanding civil judgments against you or any actions outstanding against you which may result in a civil judgment? Yes No
22. Have you at any time not obeyed any Order of any court requiring you to do or abstain from doing any act? Yes No
23. Is there, to your knowledge or belief, any event, circumstance, condition or matter not disclosed in your replies to the preceding questions that touches or may concern your conduct, character and reputation, and that you know is or believe might be thought to be an impediment to your admission or warrant full inquiry by the Nova Scotia Barristers' Society? Yes No

If the answer is yes to any question in Part D, attach relevant documents, including any Court orders, with full particulars.

PART E – PRACTICE INTENTIONS

24. On what date do you intend to commence practice? (**Note:** You are not permitted to commence practice until your application has been processed, you are in receipt of your ruling and your fees have been paid) _____

25. With which firm or organization will you be practicing (*if known*)? _____

Address of law firm or employer: _____

Postal Code: _____ Telephone: _____

26. Describe the nature of your intended practice: _____

27. Is this work similar to the work you were doing while you were a non-practising/retired/life member?

Yes No If yes, how?

AUTHORIZATION

I grant to the Society permission to make enquiry from any person, police authority, governing body, or other organization about anything relevant to this application. I authorize all persons enquired of pursuant to this authorization to provide all information requested.

DECLARATION OF APPLICANT

I, _____, the applicant in this Application to Change Category of Membership to Practising Lawyer, DO SOLEMNLY DECLARE that the statements contained in my Application are complete and true in every respect.

AND I make this solemn declaration believing it to be true and know that it is of the same force and effect as if made under oath or solemn affirmation.

Declared before me at _____)
in the County of _____ ,)
Province of _____ ,)
this ____ day of _____, 20____)
_____)
_____)
Notary Public in and for the Province of)
_____, or a Commissioner)
of the Supreme Court of Nova Scotia.)

Signature of Applicant

Note: If the declaration is made outside Nova Scotia, it must be made before a Notary Public.

APPLICATION TO CHANGE CATEGORY OF MEMBERSHIP TO PRACTISING LAWYER

PART 2

FITNESS

In asking the following question, the Barristers' Society is seeking information pertaining to your fitness to practice law pursuant to Regulation 5.6.2 (c). The Society's obligation to protect the public interest operates alongside the lawyers' ethical obligation to respect the human dignity and worth of all persons and to treat all persons with equality and without discrimination.

To that end, the Society will endeavour to deal with issues of capacity without causing unnecessary pain and anxiety for applicants, without discouraging those who need help from seeking it and without contributing to the stigma surrounding mental health issues in particular.

In order to protect your right to privacy, the information you provide will be held in confidence, and will only be provided to the Credentials Committee where it is deemed relevant to a concern regarding your fitness to practice law, and only after you have been notified of the information to be provided to the Committee.

The practice of law is often rigorous, demanding a high level of functioning. Any circumstance which would render you incapable of practicing law competently puts clients' interests at risk, and harms the profession's reputation. Having said that, the Barristers' Society recognizes that everyone experiences pressures in life, and we all respond to those pressures differently. You may be quite capable of practicing law competently, in spite of your past difficulties. It is the Society's goal as the governing body of the profession to determine if an applicant has an impairment which effectively disables that individual from carrying out the functions normally required of a lawyer. To this end, the Society is looking for information about conditions that you are currently experiencing and which could impair your ability to practice. The Society is not looking for information about past conditions which have been resolved and are not currently affecting your ability to complete the duties of a lawyer. You need only report **current** circumstances which could affect your ability to perform the duties of a lawyer.

The fact that you may have sought professional assistance for a problem is not a bar to a change of membership category. In most cases, evidence of having sought professional assistance is positive evidence, as it suggests that you are actively seeking to deal with the circumstances and take control of your life.

On behalf of the Society, LIANS operates the Lawyers Assistance Program, which is completely confidential and open to all lawyers, their families and their staff. The Society actively encourages individuals to seek the education and assistance they need. The LAP can be contacted at 1-866-299-1299.

If you answer "yes" to the question below you may be asked to provide further information from a source that the Society deems appropriate.

If you would like to discuss a personal concern confidentially, please contact the Director, Education & Credentials or Administrator, Education & Credentials, at 902-422-1491.

1. Full Name: _____

2. Date of Birth: _____

3. State any changes of name, formal or informal, or other surnames or given names you have used, and when:

4. ***In asking the following question, the Society is not concerned with issues which have been satisfactorily resolved and do not affect your present ability to practice law competently.***

Based upon your personal history, your current circumstance or any professional opinion or advice you have received, are you currently experiencing any condition which is reasonably likely to substantially impair your ability to competently practice law? Yes No

5. If the answer is “yes” to (4), please provide a general description of the “impairment” which is likely to substantially impair your ability to perform the duties of a lawyer.

Depending upon your response, the Society may ask for additional information from you or another appropriate source.

Signature of Applicant

Date