

## **BIOGRAPHY**

You must provide one *electronic* copy of a biography for filing and publishing purposes. Please send electronic biographies to Alana O'Connor at aoconnor@nsbs.org. **Biographies must** be sent as .doc(x), or in the body of your e-mail.

Prepare a **short professional** biography following the format provided below. It is a summary of the following information: name (underline the name by which you are commonly referred), place of origin, parents/spouse /children's names (all optional), educational background, and future intentions.

\*Do not use any abbreviations. For example, PEI - write Prince Edward Island.

## **SAMPLE:**

Jamie Morgan Smith is the son/daughter/child/offspring of Donald and Anne Smith of Halifax, spouse to Charlie Smith and mother/father/parent to Taylor and Charlie Smith. Jamie received his/her/their (add preferred pronoun) Bachelor of Commerce from Saint Mary's University and his/her/their (add preferred pronoun) law degree from the Schulich School of Law in 2014. He/She/They (add preferred pronoun) articled with (NAME OF PRINCIPAL or SUPERVISING LAWYER) of (NAME OF FIRM) in Halifax and is joining the firm as an associate.

## Note.

If you feel the Presenting Officer may have difficulty pronouncing your full name, please include any relevant phonetic pronunciations directly to your biography.

## 

\_\_\_\_\_or intends to\_\_\_\_\_\_).